

# QCPP CHANGE OF PHARMACY STATUS



Quality Care  
Pharmacy Program  
An initiative of The Pharmacy Guild of Australia

Supporting Excellence in Pharmacy

## Reason for Change

- Relocation of Pharmacy       Change in Partnership Arrangements  
 Transfer of Ownership       Other (specify e.g. change of contact details): \_\_\_\_\_

## Pharmacy Details

Pharmacy Name:		
Contact Person:		
Pharmacy Street Address:		
City/Town:	State:	Postcode:
Pharmacy Postal Address:		
City/Town:	State:	Postcode:
Phone Number:	Fax Number:	
E-Mail:		
ABN:	Marketing Group	
Guild Member? YES / NO	Guild Member Number:	
Name(s) of Proprietors:		

## PBS Details (if relevant)

Old PBS Approval Number:	New PBS Approval Number:
Date New PBS Approval Issued:	Change of Ownership Date:

Proprietor's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

## Accredited Pharmacies Only

As per Rule 5 under QCPP Program and Assessment Rules, accreditation is issued to a pharmacy business entity. Within three months of change of ownership, relocation or change of other details, the owners must complete this form and forward it to QCPP. Failure to provide these details may result in sanctions being applied under QCPP.

## Pharmacy Practice Incentives

For the purposes of the Pharmacy Practice Incentives (PPI) Program, pharmacies must notify the Guild within fourteen days of a complete change of ownership or change to PBS approval number. Failure to do so may result in:

- duplicate Clinical Intervention/DAA claims lodged by Eligible Community Pharmacies for the same Eligible Claiming Period may be rejected by the Department of Human Services
- annual payments for Staged Supply, Primary Health Care, Community Services Support and Working with Others may be rejected by the Department of Human Services
- a delay in payment.

## How to update your details with PPI

- Complete this form and send to QCPP by fax, email or post.
- If your pharmacy has undergone a complete change of ownership and you want to apply for PPIs you need to register the services your pharmacy offers by visiting [www.5cpa.com.au](http://www.5cpa.com.au). If your pharmacy details have changed for any other reason and you have previously registered for PPI you need to update your details and if relevant change your PPI selections via the link provided by 5CPA or contact the 5CPA helpline on 1300 555 262 or email [support@5cpa.com.au](mailto:support@5cpa.com.au).

The QCPP is wholly committed to upholding the National Privacy Principles established under the *Privacy Act 1998* (Commonwealth) and as such will safeguard the information. You have the right to access your personal information. We will only provide information to organisations for the purposes related to the administration of the QCPP. However your information may also be shared with The Pharmacy Guild of Australia. If you have any questions about your privacy rights please contact the QCPP on 1300 363 340.

Tick this box if you do not give QCPP permission to share the above information with The Pharmacy Guild of Australia.

### Please send this form to:

Fax: 02 6270 1885 or  
Post: The Pharmacy Guild of Australia  
PO Box 7036  
Canberra BC ACT 2610  
Email: [help@qcpp.com](mailto:help@qcpp.com)